



LAKSHMAN KADIRGAMAR INSTITUTE OF INTERNATIONAL RELATIONS AND STRATEGIC STUDIES

The Lakshman Kadirgamar Institute of International Relations and Strategic Studies (LKI) engages in independent research of Sri Lanka's international relations and strategic interests, to provide insights and recommendations that advance justice, peace, prosperity and sustainability. The Chairman of the Institute is the Hon. Minister of Foreign Affairs. LKI seeks high-achieving and self-motivated candidates who meet the criteria for the following positions.

Communications Officer

LKI seeks an experienced individual with outstanding communication skills to join LKI's Communications team. He/ She will (i) write, design, produce, and distribute public communications, (ii) respond to public, media, and online enquiries, (iii) coordinate media coverage, (iv) liaise with key stakeholders and vendors, (v) edit research produced by LKI, prior to publication, and funding proposals, and (vi) update branding guidelines and communications policies of LKI.

The position calls for dynamic individual with outstanding English language and organisational skills. A relevant degree is preferred. Minimum 2 years' full-time experience in a communications-related role. Fluency in Sinhala and/or Tamil is an advantage. Salary is negotiable.

Applications should be sent **on or before 16 August 2021**.

Applications should be sent on or before the dates mentioned above, by email to programmes@lki.lk, or by post to the address below.

Applicants should include a cover letter on their suitability for the position, and a CV (max. 5 pages) with the names and contact numbers of two non-related referees.

The Director – Administration and Finance
The Lakshman Kadirgamar Institute
24 Horton Place
Colombo 7